



FMS saves paper, time and money

Most of the communication between citizens and the economy on one side and between citizens and the public administration on the other is carried out via forms which are specifically designed for different target groups, such as in requests. Electronic forms increasingly substitute classic paper forms and using them allows for an intra-, resp. internet based handling of administration processes without change of medium. This enhances their service quality and efficiency, reduces paper, storage and print costs – and naturally also time.

FMS secures sustainability

FMS enables a complete data exchange between citizens, companies and the federal administration without changing the medium. Siemens IT Solutions and Services as general company, the product producer Lucom and the system integrator Materna are responsible via the complete value creation chain for the development, integration, implementation and training of FormsForWeb, the product used. In cooperation with ZIVIT as coordinator for the federal agencies, the sustainability of the form management system beyond the initiative BundOnline 2005 is thus ensured.

FMS from A to Z

FMS offers solutions for simple forms, forms transmitted without change of medium, and for complex requests which might include more than 1.000 plausibilities. The Federal Revenue Administration deploys the FMS for diverse processes ranging from 'A' like the agricultural diesel compensation over 'T' like Income tax forms to 'S' like summary declarations. The forms of the Federal Revenue Administration can be found under www.formulare-bfinv.de.

FMS is user-friendly

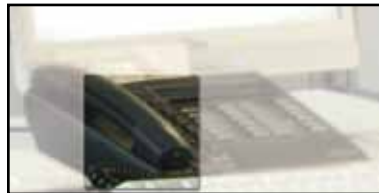
FMS offers an intelligent online support and displays forms in a ratio of one to one. The appliance is self-explanatory and thus user-friendly, errors are already marked at the input. As a practical solution, FMS poses the first step towards integrated administration processes "from request to notification". The mostly used FMS application is the transaction related, automated request for a value added tax identification number with 27.000 requesters each year.

Starting in 2008, summary declarations need to be rendered in electronic form. Entrepreneurs who have exported tax free community goods in

the course of community triangular trade, must render a summary declaration once in every calendar quarter. In January 2008 alone, more than 30.000 requests reached the form server.

FMS has a unique safety infrastructure

ZIVIT attends to all details concerning the FMS: it provides technical advice, creates forms and hosts its operating in the internet. Its safety infrastructure is unique within the federal administration, because it fulfils open standards as well as the recommendations for the public administration as contained in the Standards and Architectures for eGovernment Applications (SAGA) and in the IT basic safety catalogues of the Federal Office for Security in the Information Technology.



30 Government Agencies use FMS

FMS has a standardised and open architecture which is independent of any platform and compatible with different systems. It thus ensures a good scalability of data. It can be operated centrally for several agencies as well as locally for single online-services. ZIVIT as the host for FMS secures that it is operated centrally for Government Agencies. Through the Federal licence, which ZIVIT has quite recently recalled from the company Lucom for the product FormsForWeb, it does so without accruing any additional costs for the Federal budget and the Government agencies. Presently, FMS is used by 30 Government Agencies, e. g. in the Federal Revenue Administration, the Federal Central Register and the Federal Office for Environment Protection.

Contact:

If you as a Government Agency are interested in using FMS in your agency, please contact:

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Interesting links:

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www.formulare-bfinv.de
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Federal Form Management System (FMS)

